



Minutes

Administration Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Wednesday, February 18, 2026 – 1:00 p.m.

Present: Lieutenant Brice Nihiser, *Chair*; Lieutenant Christian Niemeyer, *Vice-Chair*; Retired Sergeant Michael Kasler; Sergeant Derek Malone; Trooper Cynthia Wilt

Absent: none

Others Present: Carl Roark, *Executive Director*; Michael Press, *General Counsel*; Anthony Bradshaw, *Chief Operations Officer*; Holly Carr, *Executive Assistant*; Renee Young, *Benefits Specialist*; Charmaine Carter, *System Accountant*; Jackie Huntzinger, *Project Manager*; Retired Major Darryl Anderson, Retired Major JP Allen, and Major Matthew Them, *Trustees*; Maggie O'Shea, *Assistant Attorney General*

Proceedings:

- At 1:05 p.m., Nihiser called the meeting to order, and the roll was called.
- **Motion: To approve the minutes of the December 17, 2025 meeting as presented, (motion by Wilt; second by Niemeyer; motion carried unanimously.)**
- Roark presented the Administration Committee Charter and 2026 Work Plan and advised there were only minor changes.
- **Motion: To approve the Administration Committee Charter and 2026 Work Plan as presented by staff, (motion by Nihiser; second by Wilt; motion carried unanimously.)**
- Bradshaw presented the final 2025 budget comparison and noted HPRS operated 9.35% under budget for the year.
- Press presented Ohio Administrative Code 5505-1-01, 5505-3-01, 5505-7-01 which were up for five-year review, and advised there were no changes.
- **Motion: To recommend the board approve the no change amendments to Ohio Administrative Code 5505-1-01, 5505-3-01, 5505-7-01 as presented by staff, (motion by Nihiser; second by Malone; motion carried unanimously).**
- At 1:10 p.m., Nihiser declared the meeting adjourned.
- The next committee meeting is scheduled for April 15, 2026, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240.

Minutes submitted by Holly Carr, Executive Assistant

Signature on File

April 15, 2026

Approved by Brice Nihiser, *Chair*

Date

To review any referenced documents, please contact Holly Carr, hcarr@ohprs.org.